

Club manager setups up each team. The team manager will receive email invite to setup account.

- 1. Click on your team's name to manage your roster
- 2. Enter or upload your team's roster
 - a. Manager must enter player uniform number the player will not be able to enter the
 - b. The number entered will automatically be attached to any uniform pieces with a number that the player orders
- 3. Within Soccer Corner's online system, Dashboard takes you back to the home page
- 4. After entering the player's information click Add to the right of the information
- 5. The player will receive an invite to setup an account
- 6. Once their account is setup they will be able to order uniform pieces
 - a. New for 2019
 - i. White/Maroon Practice kit all select teams required to order
 - b. Winter gear can be ordered at a later date
 - c. The Club will place a 1 time bulk order <u>BULK ORDER DEADLINE for **SELECT TEAMS** is <u>JULY 7 at 10AM</u></u>
 - d. Bulk orders will be delivered to the Soccer Corner Lewisville/The Colony store
 - e. Soccer Corner will lock the bulk order system on July 7 families will be able to order uniform pieces outside of this time frame, it is processed separate from the team order and may not be delivered at the same time.
- 7. Turnaround time on orders is approximately 14 business days, subject to product availability